

Updated Folding Bicycle and Ski Equipment Policy

Employees:	<input checked="" type="checkbox"/> All	<input type="checkbox"/> Train Service	<input type="checkbox"/> On-Board Service					
Divisions:	<input checked="" type="checkbox"/> All	<input type="checkbox"/> Northeast	<input type="checkbox"/> Mid-Atlantic	<input type="checkbox"/> Southern	<input type="checkbox"/> Central	<input type="checkbox"/> Southwest	<input type="checkbox"/> Pacific	<input type="checkbox"/> NEC Service Operations
Issue Date:	05-04-2007	Contact:	Pam Montgomery: ATS 734-2127, Russell Fox: ATS 734-2068					
Department Contact:	Pat Willis: ATS 823-5205						Approved By: Monika Sloane	

Background

The policies regarding bicycles and other sports equipment have now been updated and incorporated into the *Service Standards: Manual for Train Service and On-Board Service Employees*

Update

Effective immediately, the following changes to Chapter 10 – “General Rules for On-Train Employees” of the *Service Standards: Manual for Train Service and On-Board Service Employees*, Version 3.1 will consist of:

Page 10-6, replace the 2nd bulleted item with the following four main bulleted items:

- **Folding bicycles** may be brought aboard passenger cars as carry-on baggage. Only true folding bicycles (bicycles specifically designed to fold up into a compact assembly) are acceptable and must be able to fold into a size no greater than 34" x 15" x 48". Generally, folding bicycles have small wheels and frame latches allowing the frame to be collapsed. Regular bicycles of any size, with or without wheels, are not considered folding bicycles, and may not be stored aboard the train as a carry-on folding bicycles. Folding bicycles must be folded before boarding the train and will not count against the two-baggage carry-on limit. Folding bicycles can only be stored in luggage storage areas at the end of the car (or, in Superliners, on the lower level). Folding bicycles cannot be in stored in overhead luggage racks, vestibules or in reserved (ticketed) bicycle racks.
- **Regular bicycles** must be checked as baggage in a box or other secure container on trains offering checked baggage. Regular bicycles will not count against the two-baggage carry-on limit and must never be transported in the vestibule of any car. Trains having specially designed equipment that can safely and securely accommodate the storage of regular bicycles as checked baggage without boxes are as follows:
 - *Cascades* – six reserved regular bicycle spots per train
 - *Piedmont* – six reserved non- regular spots per train
 - *Downeasters* – six reserved regular bicycle spots per train
 - Most Surfliner Cars – three regular bicycle spots per car, first come, first serve
 - 1st Generation California Cars (*Capitols, San Joaquins*) – three regular bicycle spots per car, first come, first serve
 - *Heartland Flyer* – four regular bicycle spots per train

Wendy; Weddington, Robert; Wenclawiak, Joe; Whitley, Jimmy; Whitlock, George; Williams, Mike; Williams, Patrick; Wilson, Jack; Wingate, Anthony; Wood, Abraham; Woodley, Christine; Wright, Teresa; Yurth, Martin; Ciesla-Deangelis, Karen; Drew, Teresa; Holder-Ryales, Sophia; Miller, Jody

Subject: OSU 07-13 Bomb Threats and Unattended Items; OSU 07-14 Code Black Update; OSU 07-15 Updated Folding Bicycle and Ski Equipment Policy; OSA 07-22 Operations Customer Service Desk

Importance: High

Hi All,

Please post the attached documents at all employee bulletin board locations, and make copies available for the use and possession of employees.

OSU 07-13 Bomb Threats and Unattended Items; Chemical Biological and Radiological Threat Update

OSU 07-14 Code Black Update

OSU 07-15 Updated Folding Bicycle and Ski Equipment Policy

OSA 07-22 Operations Customer Service Desk

You must have the Adobe Acrobat Reader installed on your computer or handheld devices to open the attached .pdf document.

If you do not have the Adobe Reader installed, you can visit the "Service Standards" site and click the Adobe icon to download the application (Version 6.0) from the Intranet.

Operations Standards Updates (OSUs), Operations Service Advisories (OSAs) and Station Operations Updates (SOUs) are available on the Amtrak Intranet by placing the cursor over "Library" on the menu bar, then mouse-clicking "Service Standards" on the drop-down menu.

Operations Standards Updates (OSUs), Operations Service Advisories (OSAs) and Station Operations Updates (SOUs) are available by visiting Amtrak's Customer Services Department website on the Internet at <http://customerservice.amtrak.com>. Select "Standards" from the menu bar.

Best regards,

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